GPSC General Assembly Meeting Minutes
October 31st, 2017, Trent Semans Center for Health Education (TSCHE),
Learning Hall Room 2050
Presiding Officer: Stephanie Stefanski, Vice-President
Minutes taken by: Hannah Brown and Abby Leinroth,
compiled by Kristin J. Wainwright

ATTENDANCE

Executive Board
Present
- Rashmi Joglekar, President
- Stephanie Stefanski, Vice President
- Ceri Weber, Attorney General
- Joyce Zhang, Director of Finance
- Shengjie Xu, Director of University Affairs
- Will Barclay, Director of Advocacy
- Kendal L. McBroom, Director of Community Outreach
- Sara Stevens, Co-Director of Student Life
- Sarah Alkilany, Co-Director of Student Life
- Shaoqing Ge, Co-Director of Academic Programming
- Yash A. Dhumal, Co-Director of Academic Programming
- Hannah Brown, Director of Communication

Absent
- Kristin J. Wainwright, Executive Secretary (Excused)

Vacant Board Position
- Director of Operations

Guests:
- Kevin Wu, Public Policy
- Anna Page, Divinity
- Jeff Wireko, MBA
- Kingston Zhu, MBA
- Walid Salah, Duke Center for Smoking Cessation
- Kushal Kadakia, VP Undergraduate

General Assembly
(V = Vacant, I = Present, A = Absent, AE = Absent Excused, ? = Unsure)

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<th>Program</th>
<th>GA Member 2017-2018</th>
<th>29-Aug</th>
<th>12-Sep</th>
<th>26-Sep</th>
<th>17-Oct</th>
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## GPSC General Assembly Meeting Minutes

October 31st, 2017, Trent Semans Center for Health Educaiton (TSCHE), Learning Hall Room 2050

Presiding Officer: Stephanie Stefanski, Vice-President
Minutes taken by: Hannah Brown and Abby Leinroth, compiled by Kristin J. Wainwright

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## Program GA Member 2017-2018

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GPSC General Assembly Meeting Minutes
October 31st, 2017, Trent Semans Center for Health Educaiton (TSCHE),
Learning Hall Room 2050
Presiding Officer: Stephanie Stefanski, Vice-President
Minutes taken by: Hannah Brown and Abby Leinroth,
compiled by Kristin J. Wainwright

Program | GA Member 2017-2018 | 29-Aug | 12-Sep | 26-Sep | 17-Oct | 31-Oct |
---|---|---|---|---|---|---|
Slavic & Eurasian Studies, Masters | VACANT | V | V | V | V | V |
Sociology, PhD (Co-Reps) | Susan Jacobs, Rayden Kaplan | V | I | A | I | I |
Statistical & Economic Modeling, Masters (MSEM) | VACANT | V | V | V | V | V |
Statistical Science, Masters | VACANT | V | V | V | V | V |
Statistical Science, Masters | VACANT | V | V | V | V | V |
Statistical Science, PhD | VACANT | V | V | V | V | V |
Structural Biology & Biophysics, PhD | VACANT | V | V | V | V | V |

QUORUM is met: 50 in attendance out of 78 seated positions (64%).

18:30-18:35 Call to Order, Stephanie Stefanski, Vice President

18:35-18:40 Approval of Oct 17, 2017, Meeting Minutes, Stephanie Stefanski

MOTION by Soli Shin, Nicholas School, to approve the meeting minutes from Oct 17, 2017. Second, Dani Gehle, Liberal Studies. Vote, motion passes, no abstentions or recusals. Meeting minutes from Oct 17th, 2017, approved.

18:40-18:50 Recap of 10/24 Executive Committee Meeting, Stephanie Stefanski, Rashmi Joglekar, President, Shaoqing Ge, Co-Director of Academic Programming, & Yash Dhunmal, Co-Director of Academic Programming

Recap of 10/24 Executive Meeting

- Conducted on 10/24/17 in the GPSC House. Discussion included:
  - Campout Debrief
  - DUU Updates
  - Union Liaison and Relationship with GPSC
  - Website Updates
  - Outreach Committee Update
  - Winter Formal Updates
  - Bylaw Changes
  - Graduate Student Fees
  - Graduate Student Housing
Community Pantry Update, Rashmi Joglekar, President
- Pantry is open from 5-8 pm on Wednesday, Sat 3-6 pm
- New flyer being disseminated
- New ideas: distribute donation boxes around campus, collaborations with various departments and the student life committee, create bag with a week’s supply of food, advertising at orientations

5K Update, Sara Stevens, Co-Director of Student Life
- All funds will go to a group in Puerto Rico to help with hurricane relief
- Saturday November 4th, 7 am registration, 8 am race time; East Campus Loop; $15 early registration, $20 on-site registration, t-shirts for the first that sign up!
- Share with your department, share the flier that is attached in the email
- Jaqueline Robinson-Hamm, Biomedical Engineering (BME): How many tanks left?
  - Sara Stevens: We have a lot of tanks left (ordered 75)

GPSC “SMART” Lunch with President, Yash Dhumal, Co-Director of Academic Programming
- Yash Dhumal: Lunch with President Price, November 16th from 12-1 pm.
  - 13 students can sign up from the GA, sign the QR code and sign up.
- Jacqueline Robinson-Hamm, BME: What is the topic for this lunch?
  - Yash: Tenure, and President Price’s plan for the future.

18:50-19:10 Smoke Free Duke Campus Resolution Discussion & Vote, Kushal Kadakia, Vice President Duke Student Government (DSG), Undergraduate
• Carolin Benack, English: She wants to convince the GA to vote against this resolution because of a social cost that hasn’t been discussed. We should not represent the people that are not here by voting on this resolution (staff are the people who are majorly affected by this resolution). Doesn’t like the idea of Health Champions. This might put shame on those who are smoking, which is not productive or a good idea. She encourages keeping resources for cessation health and respects the amount of work put into this resolution. She does not support the ban aspect of this resolution. There should also be no subjection to second hand smoke on a daily basis, but if there are areas where this is a problem. Then maybe we should restrict smoking in these areas.

• Felix Nwogbo, Chemistry: He agrees with Carolin’s point about the staff being the most affected by this policy. This is the point he was trying to make last time. This bar is disproportionate because there is a huge difference in impact. Request for student involvement is not necessary and so he pushes back against this aspect.

• Kushal Kadakia, VP for Undergraduates at Duke, Junior: Commends both discussion points and speakers. All of the points presented last time was based on research done over the last 6 months. A statement that grad students support a smoke free campus, resolution won’t have details in it. Confidentiality is important. This resolution is mostly about students supporting a move towards smoking cessation. The presence of a smoke free policy for students cuts the numbers of smokers in half. All of this work is done in an effort to increase support for smoking cessation.
  o Walid Salah, Sr. Clinical Research Specialist, Duke Center for Smoking Cessation: Commends Carolin for bringing up the staff questions. The staff have not been
forgotten, we know that they have the highest rate of smoking on campus. Smoking is an addiction and needs to be dealt with delicately and sensitively. These staffers are hired by outside contractors so it is hard to survey these staffers. This resolution is saying that the graduate students would support a healthier campus that is smoke free. All the data needs to remain confidential.

- Kushal Kadakia: When you disclose that you are a smoker, your premiums go up. He recognizes that graduate students are less transient than undergraduates and that’s why he came to the GA.

- A.J. (Abdull) Massri, Developmental and Stem Cell Biology: Concerned that this resolution would not lead to the cessation of smoking. Smoking zones would be more beneficial for staff and graduate students who smoke.
  - Luke Fesko, Economics: Vote no, because this is tyranny of the majority. We are marginalizing an already marginalized group. Huge cost on a group that already has large costs. Nonsmokers should not decide what happens to smokers.

- Ceri Weber, Attorney General: You don’t need to address the people at the front of the room. This is a discussion.

- Meg Fee, Public Policy: Constituents feel that public shaming is not productive. Graduate students know that smoking is bad for their health.

- Ryan Huang, Ecology: Are sidewalks public or private?
  - Kushal Kadakia: That would be something the graduate student body would decide with the policy.

- Meg Fee, Public Policy: The data that was presented does back up this resolution. Smoke free policies are more productive than smoking zones.
  - Kushal Kadakia: Agrees with Meg. This resolution is just saying that graduate students care about this issue.

- Soli Shin, Nicholas School: This resolution is relatively toothless. We would have better progress to discuss these policies once this resolution is passed. This resolution is not binding, just starts the discussion.
  - Abby Leinroth, Cell Biology: The wording of the resolution is problematic. “Smoke Free Campus vs. Smoke free zones.” Can we add an amendment to clear this up?
  - Felix Nwogbo, Chemistry: We need to include safeguards to protect people who would be marginalized. Urge amendments.

- Stephanie Stefanski, VP: we are out of time

**MOTION** by A.J. (Abdull) Massri, Developmental and Stem Cell Biology, to extend the discussion by 5 minutes. Second, Abby Leinroth, Cell Biology.

- Rayden Kaplan, Sociology: Voice affirmation to extend discussion to 7:06 pm.

- **POINT OF INQUIRY**, Nicole Stantial, Cell & Molecular Biology: What happens if we pass this resolution?
- Kushal Kadakia: Tonight is the conversation starter not the conversation ender.
• Rayden Kaplan, Sociology: Amend the resolution to “Increase in smoking cessation support?”
• Kushal Kadakia: Explains that the resolution is not intended to be in favor of punitive measures
• Carolin Benack, English: The wording designates a smoke free campus, makes it confusing. Can we pass this with an Amendment to the wording?

MOTION by Jacqueline Robinson-Hamm, BME, to amend the final paragraph to fix the wording and define the wording.

• POINT OF ORDER, Will Barclay, Director of Advocacy, we need specific language

MOTION by Jacqueline Robinson-Hamm, BME, to change the smoke free campus to increased access to smoking cessation resources on Duke’s campus.

• Will Barclay, Director of Advocacy: Anyone who wants to Amend this Resolution, meet in the back of the room.
• Stephanie Stefanski, VP: Need to extend discussion or Second Jacqueline’s Motion
• Felix Nwogbo, Chemistry: I second Jacqueline’s motion.

MOTION by Felix Nwogbo, Chemistry, to move this discussion item to the after Rashmi’s presentation. Second, Luke Fesko, Economics. Vote, motion passes, no abstentions or recusals. Discussion of the smoking resolution moved to later in the meeting agenda.

19:10-19:30   GPSC Emergency Travel Fund Proposal: Discussion & Vote, Jason Lee

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<td>• Reimbursement for recent travel purchased on short notice</td>
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<td>• “Recent”: traveled less than 2 weeks before application window</td>
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<td>• “Short notice”: bought less than 2 weeks before travel</td>
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<td>• Upload receipt + ticket with application</td>
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<td>• Two-week application window, twice a month</td>
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<td>• 1st and 3rd Mondays of each month, closes that Friday</td>
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<td>• Randomized selection</td>
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<td>• Provide netID, uniqueID, name</td>
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<td>• Administered by 2 Directors of Operations</td>
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<td>• One $200 mini-grant per window</td>
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Jason Lee, Chair of the GPSC Emergency Travel Fund: Explaining why the resources have been chosen. Limitation are partly because this is a volunteer group and they can only do so much. For example, using the funds for emergency medical is hard because we are limited financially, by human resources, and the fact that logistically it would be difficult. Conference funding is difficult as well because it won’t reach as many people. Also, most schools give out
money for conference travel. Explaining why they are doing reimbursements—accountability and receipts. Also because of potential funders, we need to show people that their money will go to good use. Also, because the scope of the fund needs to be fulfilled and doing this in reimbursements will accomplish all of this.

MOTION by A.J. (Abdull) Massri, Developmental and Stem Cell Biology, to put this to a vote. Second, Abby Leinroth, Cell Biology. Vote (voice affirmation), no abstentions or recusals. Motion passes to put to a vote. Motion passes to approve the GPSC Emergency Travel Fund.

Proposal: GPSC Emergency Travel Fund (GPSC ETF)

Scope: Emergency personal (non-professional) travel above $200

Target Population:
- Current graduate or professional students who have recently traveled (e.g. via plane or train) on short notice for personal emergencies may apply for a $200 mini-grant to help offset the unforeseen impact on their budgets.

Introduction:
- The GPSC ETF will be administered by a committee (“the Committee”) using Qualtrics and from a GPSC ETF email account.
- The Committee will select two applicants a month to receive a $200 pre-paid debit card from UCAE to help offset the cost of emergency personal travel purchases.
- The applicants must fit certain Eligibility Requirements and follow all directions on the application.

Eligibility Requirements:
- The applicant must be a currently enrolled Graduate or Professional Student at Duke University.
- The applicant must be applying for travel for an unforeseeable personal emergency (e.g. family illness).
  - The travel for an unforeseeable personal emergency (“the Travel”) may be a single outbound journey or a round trip.
  - The total cost of the Travel must be at least $200.
- The applicant must have already purchased travel tickets AND completed outbound travel.
- The applicant must have received fewer than two ETF mini-grants in the past 365 days.
- Tickets must have been purchased no earlier than 2 weeks in advance of the outbound travel date (i.e. the time interval between ticket purchase and date of outbound travel must not exceed 2 weeks).
- Date of outbound travel must have been no earlier than 2 weeks prior to the start of the application period (i.e. the applicant has 2 weeks from the date of outbound travel to apply for a ETF mini-grant).
Application Process:
- Applications will be accepted during the designated application windows.
  - The first application window of each month will open at 12:01am on the 1st Monday of the month, and close at 11:59pm on the Friday immediately following.
  - The second application window of each month will open at 12:01am on the 3rd Monday of the month, and close at 11:59pm on the Friday immediately following.
- Applicants must fill out a Qualtrics form that will include fields for name, netID, dates of travel, date of purchase, total cost.
- Applicants must confirm on the Qualtrics form that they meet all of the Eligibility Requirements.
- Applicants must upload an image (e.g. screenshot or scan) of their ticket purchase receipt, with name, total price, purchase date, and travel date(s) clearly visible.
- Applicants must ALSO upload an image (e.g. photo) of their outbound boarding pass(es) or ticket(s), with name and travel date(s) clearly visible.
- All applicants will receive an email confirmation of their Qualtrics form being received. The email will also contain resources for additional support including the process for making appointments with CAPS and the emergency after-hours CAPS phone number.

Administration:
- Administered on biweekly schedule by 2 Co-directors of Operations.
  - Co-directors will share access to the Qualtrics survey and its statistics.
  - Co-directors will share access to a master list of past ETF mini-grant applicants and recipients (“the Master List”).
- The GPSC ETF will distribute up to ONE $200 ETF mini-grant per application window (i.e. a maximum of two ETF mini-grants per month).
- After the close of the survey on Friday 11:59 pm and before Sunday 11:59 pm, the Co-director responsible for that application period (“the Co-director”) will use a random number generator (e.g. Excel) to select one applicant (“Selected Applicant”) from within that application period.
- The Selected Applicant’s application will be reviewed by ONE Co-director to ensure it complies with all eligibility requirements and requirements stated in the application.
  - If the Co-director is unable to make a decision about whether the Selected Applicant meets the Eligibility Requirements, he or she will consult the other Co-director
    - If the two Co-directors cannot agree on a decision, the two Co-directors will consult the ETF Committee Chair, who will make the final decision.
- If the Selected Applicant fails any of the Eligibility Requirements, that application will be disqualified and removed from the pool of applications, and the Co-director will use a random number generator to select a new Selected Applicant from the remaining pool.
The process will repeat as necessary until an eligible applicant is selected.

- If the Co-director is unable to select an eligible applicant for an application period, then no grant is awarded for that period, and the $200 allocated for that application period remains in the ETF’s account.
- The Co-director will send an email to the Selected Applicant by Sunday 11:59 pm immediately following the close of the application period containing the decision and instructions on how to access the ETF mini-grant.
- The Co-director will send an email to all unselected applicants that they were not selected to receive the ETF mini-grant for that application window.
- The Co-director will send an email to UCAEFinance@duke.edu containing the Selected Applicant’s netID and unique ID.
- The Co-director will add the following information to the ETF mini-grant Master List:
  - Selected Applicant’s netID, application period (e.g. January first period), purchase date, travel date, total travel cost.
  - Total number of applicants in that application window.

**Receiving an ETF mini-grant**

- A selected applicant (‘the ETF mini-grant recipient’) will be notified by email from the GPSC ETF email account with instructions on how to receive their ETF mini-grant from UCAE:
  - Applicants will be notified by 11:59 pm on the first Sunday immediately following the close of the application period.
  - Applicants must go to the UCAE office in the Bryan Center to meet with a staff member from the UCAE Business and Finance Team between 9am – 4pm during the Monday through Friday week immediately following email dispatch from the GPSC ETF email account.
  - In the case that a ETF mini-grant recipient is unable to meet a UCAE staff member during that time, the recipient must schedule an appointment with UCAE via email (UCAEFinance@duke.edu), cc’ing the GPSC ETF email account.
- The ETF mini-grant recipient must be the one to go to UCAE (i.e. they cannot send a friend, family member, etc). No exceptions.
- An applicant who was not selected will receive an email from the GPSC ETF email account that the applicant was not selected this application cycle, and containing additional resources for both financial and non-financial assistance (e.g. CAPS).

**Outreach:**

- The ETF will advertise in the weekly GPSC newsletter as long as the ETF is in operation.
- The following information regarding the ETF and its operations will be made available online (e.g. on the GPSC website):
  - The eligibility requirements.
  - The application periods and current dates of operation.
The process of picking up an ETF mini-grant, or making alternate arrangements to pick up an ETF mini-grant.
- Composition of and contact information for the ETF Committee.
- The most current version of this proposal.
  - The link to the Qualtrics form that is the application for an ETF mini-grant will be made available online, and advertised as judged appropriate by the Director of Marketing / Communications.

**Budget / Fundraising:**
- As of Oct. 17th, 2017, the budget for the 2017-2018 Academic Year is a $2200 (11 x $200 mini-grants) rollover from last year.
- Co-directors of Fundraising are responsible for securing additional funding sources to continue the program.
- We propose to run the ETF from Nov. 1st, 2017 to March 31st, 2018 of the 2017 – 2018 academic year.
  - In the case that no eligible applications were received for any application period during these dates, and the $200 allocated for that application period remains in the ETF’s general account, the ETF Committee may choose to extend the period of operations beyond March 31st.
  - The possibility of future financial support from the GPSC budget should remain an open question so long as the ETF program is administered by GPSC.
    - If future financial support from the GPSC budget becomes an impossibility, then the ETF should pursue independent operations (e.g. as a student group).

**GPSC ETF Committee (6 + 2):**
- 6 voting members
  - Chair
  - 2x Co-director of Operations
  - Director of Communications / Marketing
  - 2x Co-directors of Fundraising
- 2 non-voting / ex-officio members
  - GPSC President
  - GPSC Director of Community Outreach
- The Committee must vote on any changes to the Proposal as described in this document.
  - So long as the ETF remains supported by GPSC, any changes approved by the Committee must further be approved by the GPSC General Assembly.

Jacqueline Robinson-Hamm, BME: Explains how they (her and Abby Leinroth) have created a Resolution that is a compromise in that it asks Administrators to recognize this under-reporting and widely advertise an anonymous reporting mechanism that will identify patterns.

Meg Fee, Public Policy: What are the legal implications if an anonymous report is made?
  - Jacqueline Robinson-Hamm, BME: If it is a sexual assault they have to reach out to the victim.

Ewan Kingston, Philosophy: Favors voting for this because of the experience he has had within his department.

**MOTION** by Carolin Benack, English, to vote on this Resolution. Second, Susan Jacobs, Sociology. Vote (voice affirmation), no abstentions or recusals. Motion passes unanimously to support the Resolution on Importance of Anonymous Reporting for Graduate and Professional Student Harassment.

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**Resolution on Importance of Anonymous Reporting for Graduate and Professional Student Harassment**

The Graduate and Professional Student Council, General Assembly

**WHEREAS** 2% of male graduate and professional students and 7% of female graduate and professional students reported being a victim of sexual assault since enrolling at Duke per the Duke Student Experience Survey; and
WHEREAS 41% of male-identifying graduate and professional students and 52% of female-identifying graduate and professional students don’t understand Duke’s procedure for responding to sexual assault and procedures for reporting per the Duke Student Experience Survey; and

WHEREAS a majority of graduate and professional student women do not report sexual assault to an official per the Duke Student Experience Survey; and

WHEREAS there exists a present state in which graduate and professional students must navigate complicated reporting processes depending on who the respondent is, including the Duke Office of Student Conduct and the Office for Institutional Equity, which includes responding without a formal complaint through the informal resolution process, a complaint going through the informal procedure, and a complaint going through the formal procedure; and

WHEREAS responses to the survey, “Feedback on Duke’s Reporting Culture”, conducted by Women in Science and Engineering (WiSE) from 2016 that indicate over 40% of survey participants answered yes to “Have you ever felt victimized/mistreated?”; and

WHEREAS the WiSE survey responses show that only 6% of survey participants would be willing to report behavior of the person or people who made the survey respondent feel victimized to their Director of Graduate Studies, 11% to their advisor, and 7% to another faculty member in their home department; and

WHEREAS short-form answers of the WiSE survey, indications were made that students did not report victimizing behavior due to: fear of not being able to graduate, not being supported in general and by their advisor, and the reporting process not being worth the time and effort; and

WHEREAS graduate and professional students identify the respondent as a faculty member more than four times as often as undergraduate students, and that the relationship to the respondent is identified as teacher or advisor more than three times as often than undergraduates per the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct; and

WHEREAS the national recognition of more than half of sexual harassment cases involving faculty harassers are serial harassers; and

WHEREAS there is an understanding of the associated fear with reporting problematic behavior of general harassment, discriminatory harassment, and sexual harassment; and

BE IT RESOLVED BY THE GENERAL ASSEMBLY OF THE GRADUATE AND PROFESSIONAL STUDENT COUNCIL

1. Urges the Duke Administration to understand the drastic under-reporting of general harassment, discriminatory harassment, and sexual harassment of graduate and professional students that is likely occurring; and

2. Urges the Duke Administration to understand graduate and professional students’ distrust of faculty in their departments due to fear of repercussions from reporting; and
3. Urges the Duke Administration to consider the emotional, psychological, and potentially career altering weight of going through formal reporting channels through the Office for Institutional Equity, Office of Student Conduct, or police; and

4. Urges the Duke Administration to understand the underutilization of current resources due to lack of publicity, addressing this issue by working with the graduate and professional student population; and

5. Urges the Duke Administration to widely advertise the existing processes for reporting harassment of graduate and professional students by submitting an anonymous report through confidential services, CareNetwork Report through DukeReach, or anonymously contacting the relevant office, realizing that adjudication may not result from anonymous reports, but serial offenders may be identified through this method; and

6. Urges the Duke Administration, the Office for Institutional Equity, and the Office of Student Conduct to act swiftly in adopting a formal database of such anonymous reports in order to track reported individuals over years and publicly committing to this effort; to not only serve the community as soon as possible, but also to generate a viable and long-lasting mechanism for measuring the outcomes of the Duke IDEAL within the graduate and professional student population.

Introduced by Jacqueline Robinson-Hamm, General Assembly representative for Biomedical Engineering

How to submit an anonymous report

You can contact a confidential service and have them fill out an anonymous report for you. Confidential services include the Women’s Center, Counseling and Psychological Services, Student Health, the student ombudsperson, or clergy.

You may contact the relevant office (Student Conduct or Office for Institutional Equity) and not share your name to report anonymously.

You may fill out a DukeReach CareNetwork report: https://dukeadvocate.symphlicity.com/care_report/index.php/pid294286?

If the above link is inactive please find an active link at the DukeReach hompage. You can choose not to include your name when submitting a CareReport. Note that in all instances complainants do not have to partake in any process conducted by the Office of Student Conduct or Office for Institutional Equity.
Yearly Student Fee Increase, Rashmi Joglekar, President

Yearly Student Fee Increase

Current Annual Graduate/Prof Student Fee: $35.50

Proposed Increase: $1

New Fee: $36.50

To account for inflation, "Cost of Living," and then some. CPI states 2.2% inflation for 2017 ($0.78)

- Admin wants to know if we will increase our student fee, Admin needs to know by Nov 1st
- Proposed increase of $1 to increase the student fee from 35.50 to 36.50
  - 0.78$ cost of living increase
- POINT OF INQUIRY, Taylor Smith, Medical Physics: Funds GPSC student activities fee, half of which goes to the GPSC and half goes to DUU.

MOTION by Tori Lee, Classical Studies, to vote on the student fee increase. Second, Abby Leinroth, Cell Biology. Vote (voice affirmation), vote is unclear. Vote by hand raise: 1 opposition, 1 abstention. Motion passes to move to a vote. Vote, to increase the student fee by $1: 38 for, 7 opposed, 1 abstention. Motion passes approving the $1 increase in Graduate student fees.

19:50-20:10 Duke University Union (DUU) Fee Negotiations Discussion, Rashmi Joglekar, GPSC President, and Lesley Chen-Young, DUU President

GPSC & DUU Partnership

- Began meetings with DUU President Lesley Chen-Young- August 2017
- Collaborated on the Community Pantry Opening Event (Jazz@)- September 2017
- GPSC Launched the DUU Partnership Committee- September 2017
- GPSC Drafted and distributed the DUU Participation Survey- September 2017
- Negotiations- August 2017-present
As Per Our Bylaws...

ARTICLE XII: STUDENT FEES

- **Section 1.** The Assembly may assess a fee from all enrolled graduate and professional students at the University. Of the amount assessed, a specific amount per student will be transferred to the Duke University Union.

- **Section 2.** The President must meet with the President of the Duke University Union annually in order to discuss the current fee structure.

- **Section 3.** The amount of the fee needed per student for the workings of the Council shall be determined annually by the Assembly. The President and the Director of Finance shall work with the President of the Union in order to determine the total fee charged per student. Recommendations will be presented to the Assembly and voted on as part of the annual budget.

- **Section 4.** The President of the Council and the President of the Duke University Union shall sign a document detailing the fee amount for the coming academic year and the distribution of the fees between the two bodies; this document shall be sent to the appropriate officials in the Student Activities division of University Student Affairs.

### DUU Survey Results

**Demographic**

- 26 Responders

**Program Year**

- 5th Year: 12%
- 4th Year: 8%
- 3rd Year: 12%
- 2nd Year: 11%
- 1st Year: 69%

**Familiar with DUU Events & Activities?**

- Yes: 32%
- No: 68%

**Familiar with Opportunities to Serve on DUU Committees?**

- Yes: 76%
- No: 24%
DUU Survey Results

Grad/Prof Student Usage

DUU Events Previously Attended

- LDOC Attendance:
  - 2015 = ~1,800
  - 2017 = ~1,200

DUU Services Previously Used
- Freewater Productions
- VisArts

DUU Survey Results

DUU EVENTS

<table>
<thead>
<tr>
<th>Event Type</th>
<th>Attend for Free</th>
<th>Pay to Attend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concerts</td>
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<td>Coffeehouse Concerts</td>
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<td>Dramaturge Cafe</td>
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<td>Freewater Presentations</td>
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<td>40</td>
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<tr>
<td>Jazz</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Special Events</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Speaker &amp; Stage</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>LDOC</td>
<td>80</td>
<td>80</td>
</tr>
</tbody>
</table>

Minutes taken by: Hannah Brown and Abby Leinroth, compiled by Kristin J. Wainwright
GPSC General Assembly Meeting Minutes
October 31st, 2017, Trent Semans Center for Health Education (TSCHE), Learning Hall Room 2050
Presiding Officer: Stephanie Stefanski, Vice-President
Minutes taken by: Hannah Brown and Abby Leinroth, compiled by Kristin J. Wainwright

DUU Survey Results

DUU RESOURCES

Use for Free

Pay to Use

Current Fee Structure

Graduate & Professional Students
PER YEAR TOTAL = $35.50
GPSC: $18.50
DUU: $17.00

Undergraduate Students
PER YEAR TOTAL = $263.00
DSG: $122.00*
Class Councils: $11.00
DUU: $108.00
LDOC: $22.00

*Unlike GPSC, DSG does not have a student event programming committee
• Discuss DUU and GPSC relationship and finances
• DUU survey: 26 responders, unfamiliar with DUU events and activities, primarily first year students responded, LDOC is the most attended DUU event, and VisArts is the most commonly used resource
  o LDOC attendance: Going down 1,800 to 1,200
  o Usage of DUU events drops from 70 to 30 when have to pay
  o Grad students do not want to pay for these events or resources
• Current fee structure: GPSC gets $18.50 of the student fee and $17 goes to DUU (Total=$35.50)
• Unlike DUU, GPSC has a Student Life Committee
• Two options for a DUU pass:
  o Option one: GPSC purchases the passes (2,000), students with a pass will be allowed into every DUU event, including LDOC, and able to use ALL DUU resources; total: $76,000
    ▪ Students holding the pass will be allowed into EVERY DUU event including LDOC and be able to use ALL DUU resources. Total GPSC Expense 76,000
  o Option 2: GPSC will purchase 2,000 DUU passes, students holding the passes can go into other events that are defined by the grad school, excluding LDOC
    ▪ GPSC will purchase GPSC will purchase 2,00 DUU Passes for the price of $38 each ($17 for the annual fee amount, $21 for LDOC). Students holding the pass will only be allowed into events specified for graduate and professional students excluding LDOC. These events will be determined at the discretion of DUU and

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### DUU Fee Negotiations: “The DUU Pass”

<table>
<thead>
<tr>
<th>Option 1</th>
<th>Option 2</th>
</tr>
</thead>
</table>
| 1. GPSC will purchase 2,000 DUU Passes for the price of $38 each:  
  1. $17 for annual fee amount  
  2. $21 for LDOC  
  2. Students holding the pass will be allowed into EVERY DUU event, including LDOC, and able to use ALL DUU resources.  
  3. **GPSC Total Expense: $76,000**  |
| 1. GPSC will purchase 2,000 DUU Passes for the price of $38 each:  
  1. $17 for annual fee amount  
  2. $21 for LDOC  
  2. Students holding the pass will only be allowed into events specified for grad & professional students, excluding LDOC.  
  3. These events will be determined at the discretion of DUU and GPSC.  
  4. **GPSC Total Expense: $76,000**  |
Discussion

- **Emma Dolan, Pharmacology and Cancer Biology (PCB):** Clarify option two please?
  - Lesley: Option 2 is a reflection on what the passes will look like to administer. Option 1 might be too difficult to put into action. Less energy intensive option.
- **Shengjie Xu, Director of University Affairs:** Option 2 counters the problem of swiping passes. Can we have 2,000 cards that are exchangeable among graduate students?
  - Lesley: That’s a great idea, but physical cards might be lost and would be hard to get rid of.
- **Rashmi:** Emphasize that the two options are just showing how much money we allocate to DUU.
- **Will Barclay, Director of Advocacy:** How is option 2 better since you still have passes?
  - Lesley: DUU wouldn’t need to check each card, would be open entry.
  - Rashmi: Caveat, still have to check ID.
- **Meg Fee, Public Policy:** Counterproductive because the survey didn’t actually reach everyone, not a good representation of all Grad students. 2,000 also seems like an arbitrary number.
  - Rashmi: $N=25$ is a silly thing, but it’s all we had. The card swiping did not work as well as expected—all estimates. In general, the numbers are small overall expect for LDOC.
- **Bobby Harris, Environmental Policy:** Confused about what is wrong with the current funding?
  - Rashmi: $N=26$, need to send out the survey again to get more data. Would either option allow for more passes to be purchased? Could we use a survey?
  - Rashmi: Yes, we can hold a pool of money that could be used for LDOC passes to be purchased.
- **Jacqueline Robinson-Hamm, BME:** Against option 2 because it restricts community building.
- **Max Ramage, Music:** Commends the work that has been done. Agrees with the interchangeability of the DUU passes—but could we eliminate the DUU pass entirely? Maybe we should just make sure that no more than 2000 grad students attend a given event.
- **Mathew Draelos, Medical Scientist Training Program (MSTP):** What would change if we withheld money from DUU? Last year it didn’t seem like anything would change. Why are we even discussing giving them money? Maybe we could revisit after we know if people care.
  - Lesley: It would have serious impacts for DUU and undergrads.
- **Rayden Kaplan, Sociology:** More data would be useful.
- **Emily Ury, Biology:** Passes don’t seem necessary.
  - Rashmi: No it would increase by 50%, which would help.
• Felix Nwogbo, Chemistry: Confused about the urgency and importance of this – on paper we are not going to change the money we are spending – this would give us more money and more options? We can still give more money based on the graduate students attending.
  o Rashmi: This is for the fall – this is a 2-year contract. Not a formal contract. Could turnover with Presidents.
• POINT OF INFORMATION, Jacqueline Robinson-Hamm, BME: This is just a handshake deal – we approve the budget in the Spring.
  o Lesley: The DUU budget 2-year budget came from an estimate of wanting continuity.
• Billy (William) Gerhard, Civil and Environmental Engineering: How do we hand out these passes in a way that is fair? Is 2,000 is an overestimate: If it’s truly an overestimate, why would we pay more than that? If $76,000 is okay – we should not pay more.
  o Rashmi: If you don’t want the pass idea we can change the wording.
• Jason Lee, Nicholas School of the Environment: Are these passes assigned to a single person?
  o Lesley: Initial idea is yes.
• Jason Lee, Nicholas School of the Environment: Even though 2,000 is a generous upper limit, 1,800 is peak that doesn’t mean it’s the same 2,000 people. If it’s a pass attached to the name, you might just say you want the option of going to LDOC. Issues with reserving to go later, artificial inflation, instead of having a pass have an upper limit, not logistically any different. Does this work from DUU side?
• Sara Maurer, Psych & Neuroscience: Echoes Jacqueline’s point not to set limits on what Graduate students can and can’t attend – everyone get everything.

MOTION by Felix Nwogbo, Chemistry, to extend the discussion by 10 minutes. Second, Jason Lee, Nicholas School. Hand vote, 22 for, 20 against, 2 abstentions (quorum is 39). Motion to extend the discussion passes.

MOTION by Abby Leinroth, Cell Biology, to amend an Option 3 where we have no physical passes. The stipulations of Option 1, but no physical passes.

• POINT OF INQUIRY, Will Barclay, you mean not assigned to a specific person? Or where we don’t have a physical pass?
  o Abby Leinroth, Cell Biology: A cap of 2,000.
• POINT OF INFORMATION, Jacqueline Robinson-Hamm, BME: For DUU the only thing need to count is LDOC, to get wrist bands need to check IDs anyway. So would be writing down unique IDs for that, for the proposal that Abby has given. Doesn’t think it would be as big of a burden as it appears to be.
  o Lesley: LDOC easier event to deal with since they already wrist band. Thinking about events that we don’t wristband, idea that on the Undergrad side, sentiment that Undergrads pay a lot to DUU, if GPSC contributions are lower need to figure out what
is an appropriate way to administer catering to a small number of students versus all of
the graduate and professional student body.

- Motion on the floor, hasn’t been seconded yet.
- Stephanie: Out of time.

- Rashmi: Even if we do propose this option where there is no pass, it wouldn’t change really
anything else. Do you think it’s okay to vote on that? (Discussion between presidents.)
  - Today we will vote on a price breakdown and numbers, the logistics will be decided
    later. If you agree with a number and price, can vote on it today (Option 1), can take
    DUU passes and write purchased access to DUU events and activities for 2,000
    Graduate and Professional students. and price for GPSC.
  - What Abby was pushing for.

Second, A.J. Massri, Developmental and Stem Cell Biology. Amendment to what is up above, floor
opened to discussion. Discussion on the amendment.

- POINT OF INFORMATION, [did not state name or program], will have something to do
  with $2,000, $76,000, but could be any option?
  - Rashmi: Edited to show what it will look like.
- Max Ramage, Music: Suggesting how to word it, get rid of bullet 1 in its entirety, for pint 2
  want it to say “a maximum of 2,000 graduate and professional students will be allowed into
each DUU event.”
  - Rashmi: Different from amendment proposed, can vote on this amendment and then if
    it goes down can move to Max’s.
- Jacqueline Robinson-Hamm, BME: Deleted second bullet point.
  - Rashmi fixed.

- POINT OF INFORMATION, Jacqueline Robinson-Hamm, BME: Deleted the part that says
  would be allowed into every DUU event?
  - Stephanie: Now it’s at the top.
- Discussion is still open.
- Jason Lee, Nicholas School of the Environment: There is still an issue with the wording. Seems
  purchasing for specific Graduate and Professional students, is that what’s intended?
- Joyce Zhang, Director of Finance: Amend option 1 will purchase access for DUU events.
  - Stephanie and Rashim: Can’t do a new amendment, in the middle of an amendment
    now.
  - Joyce: 2nd bullet point, 2,000 Grad and Prof students capped.

- POINT OF ORDER, Will Barclay, Director of Advocacy: Only GA members can do this,
  Joyce cannot Amend as an Exec.
• Emma Dolan, Pharmacology and Cancer Biology: Can we break down, under the 2nd number 1, can we do 500 times 17 and 2,000 times 21. Know it’s an overestimate for all events but LDOC. Does’nt make sense to goet 2,000 passes for any event but LDOC. Can we break it in half and say we’ll get 500 passes capped for everything else, we are never going to get to $2,000 for anything else. There is no overall $38, breaking down into all other events and LDOC?
  o Lesley: Makes sense. Their current funding structure per student, how they know to operate, why have LDOC fee there for 2,000 grad students. Not sure feasible for them. Want to keep that 2,000, so weren’t accounting for all Grad students paying for LDOC and DUU. She can go back to her team and double check if it’s feasible.
• Emma Dolan, Pharmacology and Cancer Biology: We are representing our constituents that are not Undergrads.
  o Lesley: Understand and respect that, coming from Undergrad perspective, and trying to represent DUU which is trying to represent Undergrads and Grads.
• Rashmi: We are out of time. Amendment still open for discussion, can close discussion, or extend discussion.

MOTION by Soli Shin, Nicholas School, to end discussion on the amendment. Second, Luke Fesko, Economics. Vote, to proceede to a vote to end discussion. Motion passes, no absentions or recussals. Discussion has ended. VOTE to approve the Amendment (count). 33 for, 3 opposed, 4 abstentions. Amendment passes to amend an Option 3 where we have no physical passes. The stipulations of Option 1, but no physical passes.

• Rashmi: Can extend discussion on this.
• Max Ramage, Music: Doesn’t think the wording is clear for reason Jason brought up. Unclear if 2,000 specific students or putting a cap of 2,000 per event.
  o Rashmi: Purchasing access value for 2,000 …. (can’t understand), based on price.

MOTION by Max Ramage, Music, to extend discussion time by 5 minutes.

• POINT OF PRIVILEDGE, Ceri Weber: Don’t have to come to a conclusion today, can motion to postpone this to the next meeting.
• Motion on the floor to extend discussion by 5 min.

Second, by Abby Leinroth, Biology, to extend the discussion by 5 minutes. Vote. Motion fails. We will not extend the discussion on this.

MOTION by Jacqueline Robinson-Hamm, BME, to postpone this to the next GA. Second, Felix Nwogbo, Chemistry. Vote, motion passes. Will postpone this topic until the next GA meeting (DUU).
• **POINT OF INQUIRY**, Felix Nwogbo, Chemistry: What are the consequences of us not passing this by the next meeting? What’s the urgency?
  o Rashmi: Board of Trustees will approve student fee allocations the 1st week of Dec, they are meeting Dec 1. Want to have this information to them by the middle of Nov, our next meeting is the 14th, please come.
  o Stephanie: Next meeting is booked. Will extend the time of the next meeting to accommodate this. Please note in your calendar. Nothing else can be cut from the next meeting, so will have a longer meeting next time (Nov 14th, last meeting of the semester, in Environment Hall).
  o Jacqueline Robinson-Hamm, BME: Can we start 15 minutes earlier instead of staying late?
  o Stephanie: Check your email, will see if we can do 15 minutes earlier. Checks calendar, we have the room 6-9 pm, we can start early or end later, check your email to get the time.

Return to Previous Agenda Item: **Smoke Free Duke Campus Resolution** Kushal Kadakia, Vice President Duke Student Government (DSG), Undergraduate

• Will Barclay, Director of Advocacy: Reviewing changes to resolution
  o Changed from DSG to GPSC
  o Changed title
  o Got rid of smoke free to reducing smoking
  o Got rid of 6th paragraph, removed
  o Changed resolution, inserting phase “sensitive to marginalized groups,” and “increases access to smoking cessation resources”

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**A RESOLUTION OF THE DUKE GRADUATE AND PROFESSIONAL STUDENT COUNCIL IN SUPPORT OF REDUCING SMOKING ON DUKE UNIVERSITY’S CAMPUS**

WHEREAS, smoking remains the leading cause of preventable death in the United States, negatively affecting users and the communities of which they are a part; and
WHEREAS, the history of Duke and the tobacco industry coupled with the high prevalence of smoking in North Carolina’s past and present creates local gravity for a national public issue; and
WHEREAS, scientific literature unequivocally indicates that the most effective public health outcomes are achieved from cessation interventions targeting young adults; and
WHEREAS, the university offers a powerful space for a public health intervention, with nearly 2,000 institutions of higher education nationwide establishing smoke free policies for their campuses; and
WHEREAS, surveys from the Duke Center from Smoking Cessation coupled with Duke Student Government forums, outreach, and meetings, indicate that the majority of all stakeholder groups on campus – including students – support the move to make Duke a smoke free campus; and
WHEREAS, studies of smoke free campuses have indicated that such policies led to a reduction in smoking rates and an improvement in both individual and institutional health and wellness; and
WHEREAS, Duke University has an obligation to preserve and protect the health and wellbeing of the
members of its community, including students, staff, and faculty; and

BE IT RESOLVED BY THE GENERAL ASSEMBLY OF DUKE GPSC, that Duke GPSC supports reducing smoking on Duke University’s campus, and urges President Vincent Price and Chancellor for Health Affairs A. Eugene Washington to enact such a policy that is both comprehensive in scope, sensitive to marginalized groups, increases access to smoking cessation resources and is reinforced by the necessary investment in clinical services to actively meet the needs of the citizens of the Duke community.

Introduced by GPSC GA Representative, Jacqueline Robinson-Hamm
Amended by GPSC GA Representative, Jacqueline Robinson-Hamm on 10/31/17

- **POINT OF INQUIRY**, Felix Nwogbo, Chemistry: My understanding is that Resolution will be presented to tomorrow, did they get a chance to look at it as well?

- Kushal Kadakia: We would agree with the change to sensitivity to marginalized groups, and increased access to smoking cessation resources. Undergrads have already been emailed the Resolution, it already says Smoke Free Campus. Wants to highlight in his data, that 73% of Graduate students are in favor of a Smoke Free Policy. Needs to check about this. Will make an amendment to include marginalized group, will maintain DSG language, etc. because the document has already gone out.

- Susan Jacobs, Sociology: If we amend this and approve it, will you then have to approve it too?
  - Kushal Kadakia: The goal of this was for DSG and GPSC to issue a joint Resolution. The emails and agenda has already been sent out, the DSG will have a Resolution for this tomorrow in favor of a Smoke Free Policy, will see if they can insert the new language to reflect our changes. Want to harmonize between the 2 groups.

- **POINT OF INQUIRY**, Rayden Kaplan, Sociology: If we approve this amendment and the Undergraduates approve something different, will we still send out our Resolution?
  - Will Barclay: Yes.

- **POINT OF INQUIRY**, Meg Fee, Public Policy: Will we vote for amendment then resolution?
  - Stephanie: Yes, we have to vote on the Amendment first.

**MOTION** by Max Ramage, Music, to vote on this amendment. Second, Emily Ury, Biology. Vote, motion passes to end discussion. Motion on amendment.


Will Barclay: It’s changed.

**VOTE** (for Amendment, not for Resolution). Counting hands: 30 yes, 3 abstentions, no recusals. Motion for the Amendment passes.

  - Stephanie: Back into discussion on the Amended Resolution. Showing on PPT.
  - Susan Jacobs, Sociology: That is not the Amendment, still has Smoke Free Campus.
MOTION by Max Ramage, Music, to end discussion and proceed to a vote on this Resolution. Second, Tori Lee, Classical Studies. Vote to end discussion and move to a vote, passes. Vote to pass Amended Resolution (hand vote): 31 for, 15 opposed, 1 abstention, no recussals. Motion passes to support the Amended Resolution in favor of reduced smoking on campus.

• Next meeting, Nov 14th, 6:30 pm, Environment Hall, Field Auditorium.
  o 6:15 pm (starting earlier)

20:30 Committee Breakout (after meeting)
• Pending item: Break into committees, midterm report is due the 7th of November, attached to emails from Stephanie.

• Stephanie will email resolutions, etc. out tomorrow.

MOTION by Max Ramage, Music, to adjourn the meeting. Second, Emily Phillips Longley, Physics. Vote, no abstentions or recussals, motion passes to adjourn the meeting at 20:30 (8:30 pm).