



GPSC General Assembly Meeting Agenda: February 11, 2014: 6:30pm, 0016 Westbrook

Presiding Officer: Shannon O'Connor

Refreshments: Junchi Li, Daniel Brown

Please pardon the brevity of these minutes. Your secretary was excited about and involved in the great committee discussions going on at this meeting!

6:30pm: Welcome and Call to Order

Shannon O'Connor

6:31pm: Invited Speakers

Young Trustee: Kate Duch, PhD

- Our YT, who is serving the first year of her two-year appointment as YT, joined us on Skype to discuss her experiences, goals, and to offer insight into what makes a good YT as we plan to vote on our new YT next meeting
- Kate has been having an excellent experience at the graduate YT, and has attended 2 meetings so far. She feels that her voice is heard and opinions valued. While she is not a voting member this year, she does not feel that this is a disadvantage, as most votes are not contentious and the board usually votes by consensus
- As we move forward, we do wish to gain equal footing as the undergraduates on the BoT. Most trustees are more familiar with undergraduate issues. Furthermore, there are 3 undergraduate YTs versus 2 graduate YTs. The undergraduates each serve 3 years while we serve 2. While it would be difficult to gain another seat for us on the BoT, perhaps a first step would be thinking of extending the term of our YT to 3 years. The third year would perhaps be our most productive year.
- Kate also discussed her thoughts on what makes a good YT, first among them the willingness and ability to read all the notes leading up to the meetings!
- A question was asked as to whether the YT should be on campus (i.e. a current student) or have graduated. While it would be good to be a student while serving as a YT because you would be in touch with ongoing issues, this is not a necessity nor something we should require. For one, many programs are shorter (e.g. the MBA program), so if a student wanted to become a YT, they would have to apply as soon as they stepped foot on campus in order to serve while they were still a student. This is not feasible, and programs such as PhD programs would be over represented in the YT pool, which would not reflect the diversity of interests on our campus.
- Kate also discussed her accomplishments and goals. One of her campaign goals was to have a pre-meeting between herself, Malik (the other YT), and the 10 GPSC reps serving on standing committees of the BoT. She feels that these meetings have been incredibly successful, with each person being able to gain insight into the topics of discussion at the other committee meetings. She hopes these meetings will continue

7:00pm: Committees Discussions

Shannon, all the exec, and all the GA!!

- We broke off into 8 teams, which were organized by theme according to the committees reps were serving on (e.g. the arts, athletics, finance, etc.). Those reps not assigned to a team were asked to join one with a topic they were interested in. Once in teams, each rep introduced themselves and the committee they served on, and any issues that were brought up in the committee that they thought was interesting. Each team then created a list of ideas they

wanted to accomplish. From among those ideas, each team picked 1 idea they liked best. We then detailed the steps it would take to accomplish that idea, the people involved, the budget, and the timeline. Then, each team selected 2 members to remain with the poster who would pitch the idea to members of other teams. The remaining team members rotated through several posters of other teams, hearing those teams' pitches for their ideas and giving feedback. At the end, each team pitched their revised idea and plan to the whole GA. Here are the 8 ideas:

1. Shared Inventory
 - a. Given that the finance committee gets requests for the same items cycle after cycle, it would be a better use of funds if student groups had a way of knowing what items other groups had, and could share
 - b. We would tap into existing resources to develop an inventory of equipment items that may be shared among student groups. Perhaps this would be an addendum to the student group application form, where groups can opt-in to disclose what items they have, and in doing so would be able to see what items other groups had
 - c. The first step is to determine if any such program already exists (possibly look at the undergraduates)
 - d. Next, we would create a document of university contact that know about or have access to equipment (e.g.UCAE, LLACC-Eric Sneed, RLHS)
 - e. Timeline: overall goal is to have this by next fall funding cycle. Would try to complete the first step by 4/1, and the second step during the summer
2. Housing website
 - a. There is a housing website being made, and we will be discussing this on Feb 18th in the GA
 - b. In particular, there is a housing website for international students currently. We want to expand this for all graduate and professional students. We would also like to make sure the website is adequately advertised, when students first find out they are admitted to Duke
3. The Green Team
 - a. The main goal is to improve Duke's environmental stewardship. This team came up with 3 goals
 - b. First, to improve bicycle access through campus, and to make sure the university is mindful of bicycling issues as they construct new roads/buildings. Similarly, to be mindful of access issues for the differently-abled.
 - c. Second, to reduce avian mortality. Birds are flying into buildings. There is a current study of this issue, but more data needs to be collected.
 - d. Finally, to increase recycling on campus. Add recycling bin locations to the campus map app.
 - e. We would do this by first doing a visual walk-through of campus, sending out a survey to students/staff/faculty, and doing analysis.
4. Addressing increased creation of new masters programs
 - a. Masters programs are being created, seemingly as a method of income generation for the university. We want to ensure that the value of this degree is not diluted, and that all students (Masters and PhD) are going to receive adequate mentorship, as time and resources are limited.
 - b. To look into the issue, we would do research into national trends and educate the GA on this issue. This way we can be more informed on the issue, and be able to have a position/vote on the topic.
5. Duke Arts Festival

- a. There is a Duke Arts Festival currently, but not much graduate/professional student participation. We want to create a grad student event during this Festival to foster greater engagement in the arts and create interdisciplinary collaboration
 - b. We would create a centerpiece art event that highlights the diverse community, as well as showcase the facilities that are available at Duke for the arts. We would do an art night, with grad student art exhibits, ability to create your own art projects, with food and drinks. This would help establish new connections between artists and other disciplines.
 - c. We'd wish for it to be funded by GPSC, with possibly some outside funding (\$3000-5000)
6. Parking information and communication
- a. Goal is to improve, simplify, and centralize parking information and availability
 - b. Plan:
 - i. Talk to parking about what they currently do and what information is available
 - ii. If needed, get more students to voice concern
 - iii. Gather information/write a report showing that these things are desired and feasible
 - iv. Present report and follow up
 - c. Some ideas: IR sensors so we can know what lots are full, traffic overlay, game day parking solutions, integrate with housing info, graduate student guide to parking
7. Alumni Networking Night
- a. Bring graduate/professional school alumni back to Duke to hold a networking night with current students. Make this a big event, possibly tied in with Homecoming, with a big budget to make it successful
8. Identify specific health programs graduate students need
- a. Start with a Qualtrics survey, with gift cards drawn as rewards
 - b. Looks specifically at dental, vision, and coverage issues
 - c. Meet with Anna Kenyon, Deans

8:20pm: Housing Committee Updates

Jenni Rinker

- We are working towards a housing website that would allow rental complexes/companies to post listings and for students to search these listing
- There are 2 companies in the running to create/run this website
 - The Chronicle (a bit of history: the Chronicle used to run these listings on their website, and these advertisements are major source of their income)
 - Another company specializing in housing listings, and has done so for other schools
- One issue that was particularly contentious is that advertisers are paying to list their complexes/rooms, but as such, students cannot post reviews of these complexes on the website. There will be a link to the student housing survey so students can look at student reviews, but there is no direct feedback on the website as to whether any given complex is truly safe or good.
- It seems the GA prefers the professional company, as opposed to the Chronicle, to run the housing website
- This opinion will be brought to the admins who are making the final decision

8:30pm: YT Candidates

Brad Hover

- Our three candidates are Amol Yadav (current president) , Shannon O'Connor (current VP), and Bill Hunt (former president).

- This year, it is unusual that all 3 candidates are very involved in GPSC. Normally, GPSC exec members are not allowed to speak during the YT voting meeting so as not to sway the vote, but as the exec members have worked with all the candidates, the GA may choose to ask their opinions if they would like.
- We will also begin with an introduction by Stephanie Reist who headed the YT screening committee. She will discuss the process they went through in selecting these 3 finalists
- The format will consist of a 5 minute speech by each candidate then a 5 minute Q&A (up from 3 minutes last year). The Q&A can be extended if needed. After all 3 candidates have gone, there will be a closed 10 minute discussion period (also can be extended)
- Brad will running the elections

8:33pm: New Issues/Announcements

- Tiffany Wilson (Student Life)
 - There are a number of awesome events coming up. Please let your constituents know!
 - Trivia on Thursday, hosted by Fumiko
 - Winter formal: Saturday February 22nd at 10pm at Parizade's
 - \$12 if paid online beforehand. Link on facebook page and will be in GPSC news
 - \$15 at the door.
 - Must wear a mask. You can buy a cheap one at the door, make your own, or make one at the Bridging GaPS event
 - The ticket pays for 3 drink tickets and heavy hors d'oeuvres
 - You can purchase up to 3 tickets. Non-Duke people are welcomed

8:43pm: Officer Updates

- We will be electing new exec members soon. A recruiting event will be held after the March 18th meeting, with free food and drinks. The location is TBD. Will be at 9pm

8:53pm: Reminders and Wrap-up

- Approval of previous meeting minutes
- Don't forget to send out an update to your constituents!

8:55pm: Adjournment

GA meetings, 6:30pm, 0016 Westbrook

January 21, 2014

February 11, 2014

February 18, 2014

March 18, 2014

RETREAT: March 27, 2014, R. David Thomas Center, 6-9pm

April 1, 2014

April 15, 2014

April 22, 2014 (tentative)

SHARED INVENTORY

- TAP INTO EXISTING RESOURCES TO DEVELOP AN INVENTORY OF EQUIPMENT ITEMS THAT MAY BE SHARED AMONG STUDENT GROUPS
 - 1) DETERMINE IF ANY SUCH PROGRAM ALREADY EXISTS (POSSIBLY LOOK AT THE UNDERGRADUATES)
 - 2) CREATE A DOCUMENT OF UNIVERSITY CONTACTS THAT KNOW ABOUT OR HAVE ACCESS TO EQUIPMENT (E.G. STUDENT WELLNESS CENTER)
 - UCAE
 - ERIC SNEEDEN (LLAAC)
 - RLHS
- TIMELINE:
 OVERALL GOAL - NEXT FALL FUNDING CYCLE
 A) COMPLETE #1 BY 4/1
 B) COMPLETE #2 DURING THE SUMMER

Steve Howard
 Scott Ruffin
 David J. ...
 Katherine

① Housing Website

- ② 2 weeks, email people who is related to this problem.
- ③ hire back the "housing" person who worked on the program
- ④ Feb 18th. CPSC discussion about graduate student housing

- people to contact for the problem
- ① Larry & Anol
 - ② Rick
 - ③ Jennifer Maher (law)

budget
 \$0.00
 school will pay for the website

THE GREEN TEAM

MAIN GOAL: Improve Duke's Environmental Stewardship "SYNERGY"

- SUB GOALS:
- ① Improve Bicycle Access
 - ② Reduce Avian Mortality
 - ③ Increase Recycling

Step 1: (1 month)	Visual Assessment + Survey + Analysis Email survey (GPSC, Staff, etc)		
Step 2: *			
Step 3: (Monthly 2-3)	Meet w/ Duke (transportation/facilities/etc) & Riker/Necker Plan	(facilities retrofits)	(sustainability)
Step 4:	Promotion Town Hall Mtg w/ Stakeholders + interested ppl \$350	Advertise Campaign - photos \$100	Ads to Dulce Map
Feed Back	→ also offer campus		

Signed: Jerry Katherine, Dave Natter, Abhi, Brad Scott, Natalia

G+P @ the Duke Arts Festival

- Goals
- ① foster g+p engagement in the arts
 - ② create new opportunities for interdisciplinary collaboration
 - ③ develop a centerpiece art event that highlights the diverse community/facilities available @ duke (like the Arts Annex + Olive)

→ tie in with the Duke Arts Festival already extant in the Fall @ Bryan Center

single night - do art (community teachers) - new art exhibit (committee curated from g+p students) - establish new connections between artists and other disciplines.

Funding from GPSC? \$3,000
 Outside funding? \$5,000

TEAM AMOL

New Masters Programs.

- GPSC rep ^{cannot} vote, not enough info
- MS programs as revenue generation.

- 1) Educate new students about GPSC.
- 2) Recruit students on GA.
- 3) Look at national trends
- 4) Advocate for eligibility to vote. Amol
- 5) Update GA

Feedback

- 1) Not easy to condense dept
- 2) Goals are more GA specific rather than solving the issue
- 3) Find if the program can be certificate.
- 4) Differences between masters & summer
- 5) Different perspective than AD in the chair.
- 6) Cash-in opportunities

MEMBERS:

- 1) Rui
- 2) Dmitry
- 3) Amy
- 4) Valerie
- 5) Bill
- 6) Ben
- 7) Stephanie
- 8) Emily
- 9) Amol

PARKING INFORMATION AND COMMUNICATION

Goal: Improve, simplify, and centralize parking information and availability

- Plan:
- 1) Talk to parking about what they currently do and what information is available (Sam Viraldi?)
 - 2) If needed, get more students involved to voice concern
 - 3) Gather information/write a report showing that these things are desired and feasible
 - 4) Present report and follow up

Timeline

Taste 1 Meet by mid-March

Tastes 2+3 Ongoing

Taste 4 Summer?

Tiffany Wilson Andrew Hbs
 Alton Urgant Alex Hbs
 James al-Eha Dan Bryson
 ELLIEN RIVERS GAMBELL
 Jon Ortiz Sam Hannon

- IP sensors
 Florida State

raffle overlay a la
 boogie maps

- Consideration for non
 sports fans

- Integrate w/housing
 info

- Give student guide in
 meal time

TEAM: SUNSHINE

Alumni Networking Night

Strong September TTB

→ Objective: bring alumni & prof/grad students together helping also on career w/

- CONTACTS:
- Schools Alumni Liaisons
 - Young Trustee
 - Events center
 - Dean

Budget Very Big. + 15,000 Event
 + 2,000 overhead
 17,000 Estimate

↳ Campus
 Spans

ID Specific Health Programs Grads/Proff Need

1) Qualtrics survey w/Reward!

- 1) Dental
- 2) Vision
- 3) CAPS services → SUMMER
- 4) Affordable care act info
- 5) Comments section
- 6) Wellness question
- 7) Coverage questions
- 8) Discount on paym
- 9) Spouse/dependent
- 10) Course Knowledge
- 11) Do you use Student Health?
- 12) Student health Parking

2) Analysis + Prioritization

- 1) Qualtrics
- 2) Other University Coverage

3) Student Health Advisory • CAPS Director

- A Kenyon
- VSCGA
- Deans

\$ Reward \$10-20

- ABBE Welle
- Aaron Towers
- Rachel Hannon

Alison
 HW

