General Assembly Meeting
August 29th, 2017
Approval of 8/29 Meeting Minutes
Recap of 9/5 Executive Meeting

• Conducted on 9/5/16 in the GPSC House. Discussion included:
  • Restructuring the ODAF
  • Restructuring the GPSC Budget
  • Community Pantry updates & launch event
  • Hurricane Harvey & Irma Relief
    • 5K Fundraiser?
  • GPSC Committee Seating
  • Basketball Committee Update
  • Student Life Events
GPSC Community Pantry

Up and running September 12th!

Open every Tuesday and Saturday from 3-6PM

Includes nonperishable foods, cleaning supplies, personal care items, diapers, baby food, gently-used professional clothing, & a variety of school supplies
How You Can Help

1. Drop off items at our Donations Drop-Off center located under the awning of the GPSC House (306 Alexander Ave)!

2. Join our Volunteer Team!

3. Join the GPSC Community Pantry Committee to plan upcoming drive events, & brainstorm ways to grow the pantry!
Duke Basketball Campout
9/12/2017

Co-Chairs:
Ariana Eily
Chris Boswell
Outline

• Committee notes
• Campout Basics
• Campout Changes
• Committee Meetings
  ○ Cmte meetings:
    ■ Sept 13 @ 6:30pm
    ■ Sept 19 @ 6:30pm
  ○ Safety training
    ■ Sept 13 @ 5 pm
    ■ Sept 19 @ 5:15pm
    ■ Sexual Harassment Seminar 9/21 @ 5:30pm
Grad Ushers

- Cameron Indoor is one of few facilities in the US where the students are in charge with staffing the games.

- Ushering is a great way to be involved with Duke basketball and you get the sweetest seats for games!

- Apply here: https://duke.qualtrics.com/jfe/form/SV_cl38GRX7rkt8Cvr
Campout Basics

- Campout is the single largest graduate and professional school event of the entire year.

- Campout is a Duke community and culture building party.

- It’s the perfect opportunity to branch out and meet people from other programs as well as become closer with your classmates as you will be tenting together for 36 plus hours.

- Most importantly, Campout is the mechanism by which graduate/professional students earn season tickets to Duke Men’s Basketball!
Campout... The When

- Sept 22-24
- 1.5 weeks away!
Campout...The Where (Subject to change)
Registration is open!

- Register before it closes on September 15th at 11:59 PM.
  - Registration link: https://events.duke.edu/campout-2017
- Cost is $22
  - This covers your T-shirt and everything that comes with the weekend, there is a lot of free stuff
- Meal Tickets for Saturday night are available for purchase again
  - Increased vendors (NanaTaco, Neomonde, Heavenly Buffaloes)
- Automatic Feedback to ensure wristband scan
  - Computers at check in tent
- Make sure you read the 2017 Campout Policy and Ticket Usage Agreement
Rolling Check-in

• Friday, September 22nd from 11am-7pm
• **Come with:**
  • Duke Student ID
  • Government ID
  • Registration Confirmation printed out
  • 2 canned goods (this is a donation to the Food Bank of Central and Eastern NC)
• **Leave with:**
  • Wristband AKA your life for the weekend
  • Awesome Campout T-shirt
• If you DO NOT come during rolling check in, **YOU WILL BE REMOVED FROM THE CAMPOUT LOTTERY.**
  • If you cannot make Rolling Check In, please email the [Registration Chairs. ASAP.](mailto:RegistrationChairs@Duke.edu)
RV Rodeo

• This will take place between 6 and 9 PM on the 22nd.
  • Which is why we would like tenters to go to Volleyball game

• Please make sure to follow all instructions for safe and efficient entry into the Campsite

• Times for entry will be provided to you by the Campsite Coordinators at/following the RV Captains Meeting (September 19th)

• Don’t let the whole team down, please follow the policies as they are written.
  • We will deny entry, remove and disqualify campers if you do not comply
Campout Changes: Tenting

- Tent groups will be registered as groups with captains, just like RVs.
- Groups can be 1-20 people; if you have more, get several captains for each group of 20.
- Tent Captains will choose the setup time for their group(s) at rolling check-in.
- This is so we know how many tents we need to accommodate in Blue Zone.
- Tents must be within parking spaces, keeping all chalked traffic lanes open.
  - Please do not bring any EZ-Up pop up tents.
- At 6 PM, tenters will head to Cameron Indoor for a free check at the Volleyball match.
Campout Changes: Hammocking

• Hammocks are a popular thing at Campout, especially when the weather is nice

• If you would like to camp in a hammock through Campout, instead of in a tent, you can sign up for a hammock spot

• As a hammocker, you’ll have first pick of setting up your hammock before tenters are able to set up their tents

• Hammocks will be located in the trees between B5 and B7, and this will be reserved for campers hammocking in place of having a tent
Campout Changes: Guest Policy

- Guests are welcome at Campout
- Carnival (Saturday, 11am-3pm) is the only place kids are welcome at Campout
- If you want to guests to visit you at Campout, when they arrive, bring them to the registration tent for a Guest wristband
- This wristband will be labeled with your Camper number, and you are responsible for ensuring that your guests comply by the policies at Campout
Volunteering at Campout

https://www.dukegradcampout.org/volunteer-signup-1/

• Potential Ushers must volunteer for 4 hours

• All trash shift volunteers will automatically receive a shower exemption

• Shower exemptions are given at the discretion of the sub-committee chair

• Volunteers are eligible for committee tickets based on the number of hours served and their performance.
Appendix
Check Ins

• The first official check will be sometime between 9 and 10 PM on Friday the 22nd.

• We will use a whistle (many whistles to be honest) to signal checks.
  • We can call them pretty much anytime we want, there is no limit to how many we can call during Campout.

• You have 10 minutes to get into line and have your wristband scanned by a checker.

• You will earn additional lottery entries for making a certain percentage of checks, so go for gold!

• Although old, please watch this educational video on what a Check In will generally look like.
  • We have the scanners hooked up to computer monitors for visual accuracy.
Lottery Process and Sunday Morning

• New campers and those who won a ticket last year: **start with 1 entry**

• Others: **start with 3 entries**

• Make checks and we give you additional entries, **up to 5 additional for making 100% of check ins.**

• 725 Available tickets.

• On Sunday morning, after the CAMPSITE IS SPOTLESS you will find out your lottery results.

• You **must** check in on Sunday morning to receive your lottery result, failure to do so will result in forfeiture of your ticket...even if you won.
  
  • Should you win, you will receive a commemorative Campout 2016 item and instructions on how to pay for your ticket.

• If you pay for your ticket online, you’re done, go home. Otherwise, proceed to the ticket windows across from the grad student entrance to Cameron to pay
Events

- Duke Volleyball Games (Friday)
- Duke Football vs. UNC on the Jumbo Movie Screen
- Campout Olympics
- Food Trucks
- Campout Carnival
- Karaoke
- G&P bands
- Campout Carnival
- Study Space
- Meal Ticket dinners
- BBall Tourney
- Silent Auction
Insider Tips

• Get everything organized and prepped ahead of time.

• When you can, make sure you get your wristband during Rolling Check In
  • Failure to do so and you are SOL and out of the lottery.

• Hydrate and eat prior to arrival.

• Carpool to the campsite. Standard Duke weekend parking rules apply after 5:00pm Friday.

• Set up your tent, then head to the Volleyball game to cheer on your Devils! You will earn an additional check for going.

• Don't let the team down, don't do anything stupid, keep yourself safe and keep those around you safe.

• Volunteer. Seriously, it helps.
New GA Member Orientation
September 12th, 2017
Welcome!

Council

All 8,500 Graduate & Professional Students

General Assembly

~100 Reps

That’s You!
Navigate GPSC

GPSC Website

ABOUT GPSC

The Graduate and Professional Student Council of Duke University (GPSC – pronounced “G.P.S.C.”) is the umbrella student government organization for Duke’s nine graduate and professional schools. Our purpose is to:

- represent and advocate on behalf of graduate and professional students at Duke University;
- serve as a liaison among the student governments of the graduate and professional schools of the University;
- serve as a liaison between graduate and professional students and the University Administration;
- nominate graduate and professional student representatives to University committees;
- program events of interest to the graduate and professional student community; and financially support the programming of graduate and professional student groups.

GRAD & PROF EVENTS

Aug 30
12:00 PM - GPGC meeting
5:00 PM - GCF Chapel Lawn Cookout

Sep 02
6:30 AM - Duke China Mid-autumn Singing Contest
Audition
6:30 PM - GPGC game night

Sep 07
7:00 PM - WODU DJ Info Session

Sep 08
5:30 PM - Campus Safety
Ceri Weber, Attorney General
Will Barclay, Director of Advocacy
### The “Simple” Version:

<table>
<thead>
<tr>
<th>To:</th>
<th>You say:</th>
<th>Interrupt Speaker</th>
<th>Second Needed</th>
<th>Debatable</th>
<th>Amendable</th>
<th>Vote Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjourn</td>
<td>&quot;I move that we adjourn&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Recess</td>
<td>&quot;I move that we recess until...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Complain about noise, room temp., etc.</td>
<td>&quot;Point of privilege&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Chair Decides</td>
</tr>
<tr>
<td>Suspend further consideration of something</td>
<td>&quot;I move that we table it&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>End debate</td>
<td>&quot;I move the previous question&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>Postpone consideration of something</td>
<td>&quot;I move we postpone this matter until...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Amend a motion</td>
<td>&quot;I move that this motion be amended by...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Introduce business (a primary motion)</td>
<td>&quot;I move that...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
</tbody>
</table>

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

### Additional List:

<table>
<thead>
<tr>
<th>To:</th>
<th>You say:</th>
<th>Interrupt Speaker</th>
<th>Second Needed</th>
<th>Debatable</th>
<th>Amendable</th>
<th>Vote Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Object to procedure or personal affront</td>
<td>&quot;Point of order&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Chair decides</td>
</tr>
<tr>
<td>Request information</td>
<td>&quot;Point of information&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>Ask for vote by actual count to verify voice vote</td>
<td>&quot;I call for a division of the house&quot;</td>
<td>Must be done before new motion</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None unless someone objects</td>
</tr>
<tr>
<td>Object to considering some undiplomatic or improper matter</td>
<td>&quot;I object to consideration of this question&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>Take up matter previously tabled</td>
<td>&quot;I move we take from the table...&quot;</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Reconsider something already disposed of</td>
<td>&quot;I move we now (or later) reconsider our action relative to...&quot;</td>
<td>Yes</td>
<td>Yes</td>
<td>Only if original motion was debatable</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Consider something out of its scheduled order</td>
<td>&quot;I move we suspend the rules and consider...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>Vote on a ruling by the Chair</td>
<td>&quot;I appeal the Chair's decision&quot;</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
</tbody>
</table>

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).
A (Brief) Introduction to Robert’s Rules of Order

Speaker presents motion

Motion “moved” & “seconded”

Debate
“I support the motion because…”
“I oppose the motion because…”

Vote
(In favour, opposed, abstain)

Motion “carries” or “fails”

I Move to amend the motion by...

Councillors can ask to amend a motion for any reason. The amendment will need to be seconded by another Councillor. Then it will be discussed and voted on. If it passes, it will replace the original motion.

To speak: Raise your placard. The speaker will put you on the speakers list.
To stop discussion and move to a vote: Say “Call the Question” when it is your turn to speak.
If you are confused about something: Say “Point of Information” at anytime.
If someone is not following the rules (ex. Speaking out of turn): Say “Point of Order”
To take a break: “I move to recess for ___ minutes.”
To extend the meeting: “I move to extend the meeting by ___ minutes.”
# Robert's Rules of Order

## Chart of Motions & Procedures

These motions are listed in order of precedence. A motion can be introduced if it is higher on the chart than the pending motion.

<table>
<thead>
<tr>
<th>Purpose</th>
<th>You Say</th>
<th>Can Interrupt</th>
<th>Requires a Second</th>
<th>Debatable</th>
<th>Can be Amended</th>
<th>Can be Required</th>
<th>Vote Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Close the meeting</td>
<td>I move to adjourn</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>Register a complaint</td>
<td>I rise to a question of privilege</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Lay the motion aside temporarily</td>
<td>I move to table the motion</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>End debate</td>
<td>I call the question; OR I move to end debate</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
<td></td>
</tr>
<tr>
<td>Limit or extend debate</td>
<td>I move that debate be limited to...</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>Postpone to a certain time</td>
<td>I move to postpone the motion to...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>Refer to a committee</td>
<td>I move to refer the motion to...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>Modify the wording of the motion</td>
<td>I move to amend the motion by...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
<td></td>
</tr>
<tr>
<td>Postpone the decision indefinitely</td>
<td>I move that the motion be postponed indefinitely</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
<td></td>
</tr>
</tbody>
</table>
How motions “stack”:

Main motion
(“I move that we adopt the resolution recommending that the Grad School provide dental care”)

Amendment
(“I move that we amend the motion to also include vision!”)

Call the question
(“I am ready to vote!”)

Point of information
(“What is dental care?”)

Point of order
(“We’re not supposed to be debating this now”)

Point of privilege
(“I can’t hear a thing. Can you speak up?”)
Main Motion
“I move…”

Second

Discussion

Amendment
“I move to amend the motion to…”

Second

Discussion

Vote on amendment

Types of Votes
- secret ballot
- roll call
- hand vote
- voice vote
- unanimous consent

You can request a higher type of vote (and your request has to be honored).

“Call the Question!”

 objection

 no objection

Motion to end discussion

Vote on whether to end discussion

Noooo!

Yessss!

Vote on Main Motion
(hurray!)

(return to discussion on the main motion (as amended))

Time runs out or the Chair ends discussion

(you can make a motion to keep discussion going; if you want)

© Ruth Poproski, 2013
Attendance Policy

• 3 unexcused absences results in dismissal from GA
• New requirement: listed proxy (name, email)
Our Executive Board

President
Rashmi Joglekar

Vice President
Stephanie Stefanski

Attorney General
Ceri Weber

Executive Secretary
Kristin Wainwright

Director of Finance
Joyce Zhang

Director of University Affairs
Shengjie Xu

Director of Operations
Will Barclay

Co-Directors of Student Life
Sara Stevens & Dilani Logan

Director of Community Outreach
Kendal McBroom

Directors of Academic Programming
Shaoqing Ge & Yash Dhumal

Director of Communications
Hannah Brown

NOW HIRING
APPLY TODAY
Communicating to your Constituents

• You are their voice- they need to know the issues
  • Send a biweekly update summarizing the GA meeting
    • Include important links for opportunities and events
    • Include important elections or bylaws that affect graduate and prof. students
Fellow MGMers,

I had a rather exciting first meeting at GPSC, so thank you for electing me to be your representative. I also apologize for the delay in sending updates, I’ll try to be more prompt next time.

Firstly, I would like to invite all of you to attend the General Assembly meetings that are held on alternate Tuesdays at 6:30 PM in the Learning Hall in the Trent Semans building. Here is the schedule:

- 8/29/2017
- 9/12/2017
- 9/26/2017
- 10/17/2017
- 10/31/2017
- 11/14/2017

Updates from the summer:

The biggest change from the summer is that the Graduate School has agreed to provide tuition support for any student who finds themselves unable to find PI/departamental support. This largely does not apply to MGM students, but is a great addition for other students throughout the Graduate School.

Upcoming Events:

Check out the GPSC calendar
join the GPSC Facebook group

GPSC hosts tailgating with free beer and snacks before every home football game throughout the season, including the one being held today. Check the Facebook group/calendar for more information about the schedule for these.

The lawyer assistance program is coming back for the fall. It will be held every Monday from 4-7PM and provides 15 minute sessions with a lawyer to discuss minor legal problems and receive referrals for additional assistance when necessary. This is good for small contracts and such.
Notes from GPSC:

1. A reminder for the GPSC Community Pantry kick-off event being held on **September 7th from 6-8PM at the GPSC House**. Please spread the word and bring friends! We will supply dinner and raffle small giveaways for those who bring donations. Again, non-perishable foods, gently used professional clothing, school supplies, and baby care donations are accepted.

2. If you are interested in volunteering for the pantry kick-off event, or with maintaining/operating the pantry, we will be hosting a **Volunteer Orientation from 5-6PM on Friday, September 8th at the GPSC House**. Please consider attending if you are interested volunteering for: running/operating the pantry, checking expiration dates on a weekly basis, maintaining the drop-off center, or volunteering at food drive events.

3. As a reminder, the pantry will open on **September 12th from 3-6PM**. All donations are currently being accepted at our new donations drop-off center, located under the side porch of the GPSC House (306 Alexander Ave).

4. We are still accepting volunteers for the **IDEAL Summit**, a day-long conference on gender equality issues on September 9th from 8AM-4PM. Please email gpscpres@duke.edu by **Monday, September 4th** if you are interested in participating, especially if you are a first-year student!

Your dutiful representative,

- Jared
GPSC Communication Outlets

- Website: [https://gpsc.duke.edu/](https://gpsc.duke.edu/)
GPSC Communication Outlets

• Website: https://gpsc.duke.edu/

• Twitter: @dukeGPSC
GPSC Communication Outlets

• Website: https://gpsc.duke.edu/

• Twitter: @dukeGPSC

• Newsletter: https://duke.qualtrics.com/jfe/form/SV_0w91X

CONTENTS:
This Week (09/04-9/10)
1. GALS Network Informational Meeting
2. Graduate Christian Fellowship Chapel Climb II
3. Docunight
GPSC Communication Outlets

- Website: https://gpsc.duke.edu/
- Twitter: @dukeGPSC
- Newsletter: https://duke.qualtrics.com/jfe/form/SV_0w9MPzK8GfPazdhX
- YouTube Channel: Duke GPSC
  - Video Link: https://youtu.be/AsraLjaAzUI

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• Newsletter: https://duke.qualtrics.com/jfe/form/SV_0w9MPzKGfPazdhX

• YouTube Channel: Duke GPSC
  • Video Link: https://youtu.be/AsraLjaAzUI

https://www.facebook.com/groups/DukeGPSCStudentLife/
Elections for the Young Trustees Screening Committee (YTSC)

The Role of the Duke Graduate/Professional Young Trustee

- Student Representative on the Duke Board of Trustees
- Representation is on alternating cycle with DSG to ensure equal representation
- Current reps: Erika Moore (2-year term) and Chris Paul (3-year term)
- Election procedure still up for discussion

The Role of the YTSC

- Tasked with selecting nominees for the 2018-2019 Young Trustee
- Presents nominee selections in the spring
- Comprised of 1 chair (self-nominated) + 6 members
- Positions are voted in by the GA
Elections for the Young Trustees Screening Committee

Current Nominations

7 Members

• Travis Knoll (chair)
• Colleen McClean
• Reed Perry
• Joyce Zhang
• Shaoqing Ge
• Felix N
• Mahsa T
Approval of Proposed Bylaw Changes

Ceri Weber
Attorney General
Change 1, concerning Article XIV. “Affiliation of Campus Groups”

Section 3. The period of affiliation shall be a maximum of one year, renewable at the first Assembly meeting of the fall of the Graduate School. The Group Affiliation cycle is from the first Assembly meeting of the Fall to the next year’s first Fall Assembly meeting. A group may apply for affiliation during the school year, but will only be affiliated for the remainder of the group affiliation cycle until having to reapply.

Section 4. Termination of affiliation shall be immediate upon receipt of written request by the group’s contact person. If anytime during the affiliation term has failed to comply with the affiliation requirements, termination will occur immediately after a two-thirds majority vote of the Assembly.

Section 5. Unaffiliated Campus Groups shall be considered inactive two years following the date of the last financial transaction.
Change 2, concerning Article XV. “Group Funding”

Section 10. Any funds that remain after each funding cycle can be drawn from in subsequent funding cycles, or if still unused carry over to the next year. Remaining funds may also be allocated within the same cycle for special events not able to be funded through the student group funding cycle.

Section 10. Any GPSC funds that remain after each funding cycle can be drawn from in subsequent funding cycles, or if still unused carry over to the next year for up to two years. Remaining funds may also be allocated within the same cycle for special events not able to be funded through the student group funding cycle. The Director of Finance may withdraw unused GPSC funds from inactive, unaffiliated campus groups. The Director of Finance shall manage the withdrawal of these funds under supervision of the Director of University Affairs and Attorney General.
2017-18 G.P.S.C. Budget-Cut Proposal

Joyce Zhang
Director of Finance
G.P.S.C.
9/12/2017
Financial Crisis GPSC faced

- Limited funding available from defunct student groups (~11k vs. >42k)

- Inaccuracy in Financial Record Keeping
  - 2016-17 beginning budget ~$19k (fact) vs ~$45k (record)
  - 2017-18 beginning budget ~$4.5k (fact) vs ~$63k (record)
    - For more info, please go to: GPSC- lane by lane Expenditure 2017-18
      https://docs.google.com/spreadsheets/d/1Rb4ubvko_LgK36hWb-Ed9h2i2xiZCu_Z8Y5YVcdROhA/edit#gid=169063948

- Result: Budget need to be cut from $336k to ~$292k
  - ~44k budget cut
### Approved Budget

<table>
<thead>
<tr>
<th></th>
<th>2016-2017 Budget</th>
<th>2016-2017 Actual (So Far)</th>
<th>2017-2018 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$148,000.00</td>
<td>$133,508.00</td>
<td>$288,000.00</td>
</tr>
<tr>
<td>Expenses</td>
<td>$196,150.00</td>
<td>$135,964.94</td>
<td>$336,150.00</td>
</tr>
<tr>
<td>Operating Margin</td>
<td>$-(48,150.00)</td>
<td>$17,543.06</td>
<td>$-(48,150.00)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beg. Balance (Approx)</td>
<td>$45,893.06</td>
<td>$63,436.12</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$-(2,256.94)</td>
<td>$15,286.12</td>
</tr>
</tbody>
</table>

- Direct to Student Groups: $84,000.00 (43% of total)
- Direct to Students: $57,700.00 (29% of total)

### Real Situation

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$148,000.00</td>
<td>$153,508.00</td>
<td>$288,000.00</td>
</tr>
<tr>
<td>Expenses</td>
<td>$196,150.00</td>
<td>$168,472.20</td>
<td>$336,150.00</td>
</tr>
<tr>
<td>Operating Margin</td>
<td>$-(48,150.00)</td>
<td>$-(14,964.20)</td>
<td>$-(48,150.00)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beg. Balance (Approx)</td>
<td>$45,893.06</td>
<td>$4,550.46</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$-(2,256.94)</td>
<td>$-(43,599.54)</td>
</tr>
</tbody>
</table>
GPSC 2017-18 Approved Budget

- Student Life: 14%
- Student Group Funding: 21%
- DUU Funding: 42%
- University & Community: 7%
- External Operations: 7%
- Internal Operations: 6%
- Basketball committee: 3%

Do not want to change

Cannot change
GPSC 2017-18 Approved Budget

- Internal Operations: 16%
- External Operations: 18%
- Student Life: 39%
- University & Community: 19%
- Basketball Committee: 8%
GPSC 2017-18 Proposed New Budget

- **Student Life**: 34%
- **Internal Operations** (Cut): 14%
- **External Operations** (Cut): 7%
- **Basketball committee** (Cut): 7%
- **University & Community** (Cut): 11%
- **University & Community**: 8%

**Total proposed budget**: 100%
### Student Life

**Event Programming:**

- 9 football tailgate x $600 x 2 semesters = $10800
- 4 Thirsty Thursdays x $1000 x 2 semesters = $8000
- Food Pantry x 2 semesters = $2800
- Winter Formal = $8000
- LDOC = $8000
- Extra=$150

Total=$37750
### Internal Operations

<table>
<thead>
<tr>
<th>Description</th>
<th>Manager</th>
<th>2016-2017 Budget</th>
<th>2017-18 Expenditure</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year-end awards for GPSC Reps</td>
<td>Exec. Secretary</td>
<td>$1,000.00</td>
<td>$998.35</td>
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</tr>
<tr>
<td>Expense for receiving DUU programming news</td>
<td>Dir. of Comm.</td>
<td>$--</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Food for Executive Committee meetings</td>
<td>Dir. of Ops</td>
<td>$2,000.00</td>
<td>$1,208.61</td>
<td></td>
</tr>
<tr>
<td>Expense for Executive Committee retreat</td>
<td>Vice President</td>
<td>$700.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Food for General Assembly meetings</td>
<td>Dir. of Ops</td>
<td>$8,000.00</td>
<td>$10,142.24</td>
<td></td>
</tr>
<tr>
<td>Expense for General Assembly social and networking events</td>
<td>Dirs. of Student Life</td>
<td>$1,400.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Office supplies needed for secretarial duties</td>
<td>Exec. Secretary</td>
<td>$200.00</td>
<td>$1,902.25</td>
<td></td>
</tr>
<tr>
<td>Food for Judicial Committee business</td>
<td>Attorney General</td>
<td>$100.00</td>
<td>$0.00</td>
<td>Go Into Exec Discretionary Fund</td>
</tr>
<tr>
<td>Discretionary Fund (Note: Included Basketball Tickets until 2014)</td>
<td>President</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>Exec Discretionary Fund</td>
</tr>
<tr>
<td>Basketball Season Tickets (x2)</td>
<td></td>
<td>$600.00</td>
<td>$0.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>Exec member nominal honoraria ($100) for 75% semester completion</td>
<td>Dir. of Finance</td>
<td>$2,400.00</td>
<td>$0.00</td>
<td>non-complaint with UCAE regulation</td>
</tr>
<tr>
<td>President's nominal honoraria for 75% completion</td>
<td>Dir. of Finance</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>$20,400.00</strong></td>
<td><strong>$17,251.45</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Proposed-new</th>
<th>proposed-cut</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.00</td>
<td>$1,000.00</td>
<td>Consolicated with GPSC retreat</td>
</tr>
<tr>
<td>$1,500.00</td>
<td>$500.00</td>
<td>$150x5x2</td>
</tr>
<tr>
<td>$700.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>$8,000.00</td>
<td>$0.00</td>
<td>$667x12</td>
</tr>
<tr>
<td>$1,000.00</td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td>$200.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>$0.00</td>
<td>$100.00</td>
<td>Go Into Exec Discretionary Fund</td>
</tr>
<tr>
<td>$2,000.00</td>
<td>-$1,000.00</td>
<td>Exec Discretionary Fund</td>
</tr>
<tr>
<td>$600.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>$0.00</td>
<td>$2,400.00</td>
<td>non-complaint with UCAE regulation</td>
</tr>
<tr>
<td>$3,000.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>$17,000.00</td>
<td>$3,400.00</td>
<td></td>
</tr>
</tbody>
</table>
# External Operations

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards for outstanding faculty, students, representatives, etc.</td>
<td>President</td>
<td>$250.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$250.00</td>
<td>Consolidated with GPSC retreat</td>
</tr>
<tr>
<td>Food for Board of Trustees Representative preparation meetings</td>
<td>President</td>
<td>$150.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$150.00</td>
<td>duplicated item</td>
</tr>
<tr>
<td>Expenses for career and academic initiatives</td>
<td>Dir. of Acad. Prog’g</td>
<td>$2,500.00</td>
<td>$600.00</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Supplies needed for communications; food for meetings</td>
<td>Dir. of Comm.</td>
<td>$150.00</td>
<td>$51.94</td>
<td>$0.00</td>
<td>$150.00</td>
<td>Go into Exec Discretionary Fund</td>
</tr>
<tr>
<td>Food for Executive Committee recruitment</td>
<td>Vice President</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>NAGPS and other national conferences</td>
<td>Dir. of Advocacy</td>
<td>$6,500.00</td>
<td>$2,797.17</td>
<td>$5,000.00</td>
<td>$2,500.00</td>
<td></td>
</tr>
<tr>
<td>Expenses for GPSC retreat</td>
<td>Vice President</td>
<td>$6,500.00</td>
<td>$5,399.06</td>
<td>$3,250.00</td>
<td>$3,250.00</td>
<td>will find a local retreat place</td>
</tr>
<tr>
<td>Retainer transferred to DSG for use of legal consultative services</td>
<td>Attorney General</td>
<td>$ -</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintaining and Improving 308 Alexander and other GPSC spaces</td>
<td>Dir. of Ops</td>
<td>$1,500.00</td>
<td>$1,814.07</td>
<td>$200.00</td>
<td>$1,300.00</td>
<td>GPSC house finished renovation</td>
</tr>
<tr>
<td>Food for President's Council</td>
<td>President</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>Funding for initiatives derived from Caucuses</td>
<td>Dir. of Univ. Affs</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>$1,000.00</td>
<td>$500.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>Meeting with UCAE</td>
<td></td>
<td>$ -</td>
<td>$0.00</td>
<td>$6.00</td>
<td>$0.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>Expenses associated with maintaining and improving GPSC website</td>
<td>Dir. of Comm.</td>
<td>$750.00</td>
<td>$1,500.00</td>
<td>$750.00</td>
<td>$0.00</td>
<td>not used last year</td>
</tr>
<tr>
<td>Food for Young Trustee Screening Committee (YTSC)</td>
<td>Chair, YTSC</td>
<td>$250.00</td>
<td>$0.00</td>
<td>$250.00</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $21,550.00 for 2016-2017, $10,962.24 for 2017-18, $13,450.00 for 2017-18, $9,100.00 for 2017-18.
## University & Community

<table>
<thead>
<tr>
<th>Description</th>
<th>Manager</th>
<th>Budget</th>
<th>Expenditure</th>
<th>2017-18</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to enable initiatives to enhance diversity and inclusion at Duke</td>
<td>Dir. of Finance</td>
<td>$2,500.00</td>
<td>$1,465.83</td>
<td>$2,500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Funds to enable mission fulfillment for Advocacy initiatives</td>
<td>Dir. of Advocacy</td>
<td>$2,500.00</td>
<td>$2,834.94</td>
<td>$2,500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Funds for G&amp;P / Administrator lunch programming</td>
<td>Dir. of Acad. Prog'g</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>$1,500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Funds for community outreach</td>
<td>Dir. of Com'ty Outreach</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Funds used to promote GPSC to new students during orientations</td>
<td>Vice President</td>
<td>$1,500.00</td>
<td>$1,588.80</td>
<td>$580.00</td>
<td>$920.00</td>
</tr>
<tr>
<td>Funds for caucus meetings</td>
<td>Dir. of Univ. Aff's</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Funds for the one Duke Access fund</td>
<td>President</td>
<td>$10,000.00</td>
<td>$12.92</td>
<td>$0.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>DUA Discretionary Fund</td>
<td>Dir. of Univ. Aff's</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$24,700.00</td>
<td>$5,902.49</td>
<td>$10,080.00</td>
<td>$13,620.00</td>
</tr>
</tbody>
</table>
# Student Group Funding & Basketball

## Student Group Funding

<table>
<thead>
<tr>
<th>Description</th>
<th>Manager</th>
<th>Budget</th>
<th>Expenditure</th>
<th>2016-2017</th>
<th>2017-18</th>
<th>Proposed-new</th>
<th>Proposed-cut</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food for Finance Committee meetings</td>
<td>Dir. of Finance</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td></td>
<td></td>
<td>Go into Exec Discretionary Fund</td>
</tr>
<tr>
<td>Food for Student Group Funding meetings</td>
<td>Dir. of Finance</td>
<td>$ -</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funding for Student Group programming during academic year</td>
<td>Dir. of Finance</td>
<td>$66,000.00</td>
<td>$63,765.81</td>
<td>$66,000.00</td>
<td>$0.00</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Funding for Student Group programming during summer</td>
<td>Dir. of Finance</td>
<td>$5,500.00</td>
<td>$5,500.00</td>
<td>$5,496.50</td>
<td>$3.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funds for special university wide events</td>
<td>$ -</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund to contribute to DUU programming</td>
<td>Dir. of Finance</td>
<td>$ -</td>
<td>$0.00</td>
<td>$140,000.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>Promotional expenses for student leader information sessions</td>
<td>$ -</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<td>$72,000.00</td>
<td>$69,265.81</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$211,496.50</td>
<td>$503.50</td>
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</table>

## Basketball

<table>
<thead>
<tr>
<th>Description</th>
<th>Manager</th>
<th>2016-2017</th>
<th>2017-18</th>
<th>Proposed-new</th>
<th>Proposed-cut</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds transferred to Basketball Committee for discretionary use</td>
<td>Dir. of Finance</td>
<td>$8,000.00</td>
<td>$9,000.00</td>
<td>$0.00</td>
<td>$8,000.00</td>
<td></td>
</tr>
<tr>
<td>GPSC giveaways or programming</td>
<td>Dir. of Ops</td>
<td>$1,700.00</td>
<td>$801.75</td>
<td>$1,000.00</td>
<td>$700.00</td>
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<tr>
<td></td>
<td></td>
<td>$9,700.00</td>
<td>$9,801.75</td>
<td>$1,000.00</td>
<td>$8,700.00</td>
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</tbody>
</table>
Summary – 40k budget cut

<table>
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<tr>
<th></th>
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<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
<td>Actual (So Far)</td>
<td>Proposed-new</td>
</tr>
<tr>
<td>Revenue</td>
<td>$148,000.00</td>
<td>$153,508.00</td>
<td>$288,000.00</td>
<td>$79,735.00</td>
<td>$288,000.00</td>
</tr>
<tr>
<td>Expenses</td>
<td>$196,150.00</td>
<td>$168,472.20</td>
<td>$336,150.00</td>
<td>$5,581.35</td>
<td>$295,276.50</td>
</tr>
<tr>
<td>Operating Margin</td>
<td>$-(48,150.00)</td>
<td>$-(14,964.20)</td>
<td>$-(48,150.00)</td>
<td>$74,153.65</td>
<td>$(7,276.50)</td>
</tr>
<tr>
<td>Beg. Balance (Approx)</td>
<td>$45,893.06</td>
<td>$19,514.66</td>
<td>$4,550.46</td>
<td>$4,550.46</td>
<td>$4,550.46</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$(2,256.94)</td>
<td>$4,550.46</td>
<td>$(43,599.54)</td>
<td>$78,704.11</td>
<td>$(2,726.04)</td>
</tr>
</tbody>
</table>

as of 9/5/2017
GPSC 2017-18 Proposed New Budget

- Internal Operations: 14% (Cut)
- External Operations: 11% (Cut)
- Student Life: 34% (Cut)
- University & Community: 11% (Cut)
- Basketball Committee: 7% (Cut)
- University & Community (Cut): 8%
GPSC 2017-18 Approved Budget

- Internal Operations: 6%
- External Operations: 7%
- Student Life: 14%
- University & Community: 7%
- Student Group Funding: 21%
- DUU Funding: 42%
- Basketball committee: 3%

36.2% of actual annual budget
GPSC 2017-18 Proposed new Budget

- DUU Funding: 47%
- Student Group Funding: 24%
- Student Life: 14%
- University & Community: 5%
- External Operations: 6%
- Internal Operations: 4%
- Basketball committee: 0%

45.3% of actual annual budget

↑ 25% increase
Approval of Committee Seating

Shengjie Xu
Director of University Affairs
Announcements & Updates
ODAF Committee Updates

• 5 students from 5 programs, first met in May

• Steps taken over summer:
  • Re-drafted ODAF application
  • Created survey for past mini-grant recipients to assess need and feedback
  • Critical audit of Fund operations (e.g. applicant numbers, evaluation of proper usage)
  • Hiatus on mini-grants while redesigning the Fund

• Long-term plans:
  • Re-directing food grant requests to Pantry
  • New sources of funding (intra- & extramural)
  • Re-evaluating eligible grant uses
  • Improved accountability
  • Improved targeting of those most in need
Petition against new bicycling rules

• **New rule:** cyclists must dismount for Abele Quad and Bryan Center Plaza

• **Issues:**
  • There is often only 1 route that avoids stairs, construction zones, and excessive detours
  • Duke is discouraging cycling by making it less convenient to get across campus

• **Petition:**
  • Reconsider new regulations
  • Re-focus on options allow for cyclist and pedestrians to co-exist safely
  • Bit.ly/dukebikepetition
  • Questions? Contact Hannah at Hannah.Meredith@duke.edu
Other Questions or Concerns?

PRESENTATION FINISHED

...ANY QUESTIONS?
Thank you!

See you at the next meeting
September 26th @ 6:30 PM
TSCHE Learning Hall
Arrive by 6PM for dinner!

Interested in presenting an issue at an upcoming meeting? E-mail Stephanie.Stefanski@duke.edu
Vice President, GPSC